

# KP Fire District 16

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## Citizens Advisory Panel Meeting Minutes

March 15, 2017

### I. Call to order

Acting Chair Diane Sammons called the regular meeting of the Citizens Advisory Panel to order at 7:10pm at the Home Fire Station 47

### II. Roll call

The following persons were present: PANEL MEMBERS; Acting Chair Diane Sammons , Randall Takehara ,Rick Thompson, and John Palmer. Not Present; DeeDee Kerkes, Ruth Bramhall. Ken Roosa *JAMES POWELL*

FIRE DEPARTMENT MEMBERS PRESENT: Chief Guy Allen, Commissioner Sean Jenson

### III. Approval of minutes from Jan 25<sup>th</sup> meeting

Motion was made to approve the minutes from the Jan 25<sup>th</sup> CAP meeting. Motion was seconded and unanimously approved.

### IV. Open issues

- a. Approval of November 16,2016 meeting tabled, no quorum
- b. Status of ride alongs- One new member, Rick Thompson, did a ride with the duty Battalion Chief. They looked at the recent structure fire and drove to different areas of the District. They discussed a managed inventory system vendors for EMS supplies. Ch. Allen described how Central Pierce FR does it and that maybe in the future the Fire District may do it too. The ride along was 4 hours in length.
- c. There was no update to the Workplace Violence policy
- d. Update on Station lighting, Chief Allen discussed that Station 47 needs 2 more lights on the north sides, as well as some tree trimming. This is on hold for the Station face lift and he also mentioned that the station needs its septic pumped. The land is across the street and has an easement.

### V. New business

- a. Discussion of Future Planning Report; Starting with Tenders. Chief Allen provided hand outs that contained revised dates. Discussion of a four year purchase plan for Engines and Tenders was facilitated by Chief, talking about the engines current condition and deployment throughout the department

### VI. Good of the Order

- a. New member John Palmer was introduced, He worked at the Union Bay Lumber Company in the 90s

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- b. The question was asked by Mr. Takehara about open recruitment for this group. The Chief stated that it will be a pseudo open enrollment until we get a couple more members.
- c. Next meeting April 19<sup>th</sup> 7:00 pm at Station 47. Motion brought forth by Mr. Takehara, seconded by Mr. Thompson.

### VII. **Adjournment**

Mr. Takehara moved to adjourn the meeting, seconded by Mr. Thompson.

Meeting adjourned at roughly 8:00 pm, record of time not available